**RECOMMENDATION FOR TRANSFER TO SUBMISSION PENDING**

|  |
| --- |
| **Section A- Student details** |
| **Student ID Number** |  |
| **Name**  |  |
| **School/ Institute/ Dept**  |  |
| **Is this student in receipt of any funding?**  | Yes | No |
| **If yes please give details**(e.g. Research Council, US Loan recipient etc.)  |  |
| **Section B- Recommendation** |
|  The registration be transferred to “Submission Pending” with effect from the following date:\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_All data collection must have been completed before this change can be recommended**A supporting case should be made in writing for all back dated transfers within the current academic year**. **Please make the case in the space below**.(Transfers back dated to previous academic years will not normally be accepted.)  |
| **Student Signature: Date** |
| **Section C- Approval of Primary Supervisor** |
| **Name** | **Signature** |
| **Date** |  |
| **Section D- Approval of School/ Institute PGR Director** |
| **Name** | **Signature** |
| **Date** |  |
| **Section E- Approval of Faculty PGR Director** (in support of back dated SP requests) |
| **Name** | **Signature** |
| **Date** |  |