

Please read the guidance document before completing the form.

Please complete and email your application form with any other documents to us at [gohigher@liverpool.ac.uk](mailto:gohigher@liverpool.ac.uk)

**Go Higher** **Access Diploma**

**Application Form 2024/2025**

# Section 1: Personal Details

|  |  |
| --- | --- |
| Title (Mr/Mrs/Ms/Mx etc) |  |
| Family Name |  |
| First or Given Name |  |
| Preferred Name |  |
| Middle or other names |  |
| Date of Birth (day/month/year) |  |
| Age on 1st September 2024 |  |
| Gender (please tick) | Male 🞏 Female 🞏 Prefer not to say 🞏 |
| Nationality |  |
| Country of Birth |  |
| Which country have you been living in for the past three years? |  |
| What is your first language? | *If English is not your first language, please see the Guidance Notes. If you do not demonstrate an appropriate level of English while on Go Higher, you may need IELTS 6.5 with a minimum of 5.5 in each band or equivalent to progress onto a degree at the University of Liverpool.* |

## Permanent Address

|  |  |
| --- | --- |
| House number / name and street: |  |
| City / Town: |  |
| County: |  |
| Postcode: |  |
| Mobile: |  |
| Email Address: |  |

## Correspondence Address - if different to your permanent address

|  |  |
| --- | --- |
| House number / name and street: |  |
| City / Town: |  |
| County: |  |
| Postcode: |  |
| Mobile: |  |
| Email Address: |  |

Section 2: Education

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of School/College | Start date  (month/year) | End Date  (month/year) | Qualification | Subject(s) | Class/ Grade |
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If you were home-schooled for more than 2 school years, please tick

|  |  |
| --- | --- |
| Yes |  |
| No |  |

# Section 3: Employment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Employer | Start date  (month/year) | End Date  (month/year) | Job Title or Position | Main Duties |
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Section 4: Disability/Long Term Medical Conditions

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| Please also complete the Equal Opportunities Monitoring form attached. Any information on disability will be treated in confidence & is not a factor in selection. |

Do you have a disability?

|  |  |
| --- | --- |
| Yes |  |
| No |  |

Section 5: Care Leaver

Are you a care leaver?

|  |  |
| --- | --- |
| Yes |  |
| No |  |

Section 6: Previous Go Higher

Have you applied or previously studied on Go Higher before and if yes, please give approximate dates?

|  |  |
| --- | --- |
| Yes |  |
| No |  |
| Dates |  |

Section 7: Referee

The form to give to your referee is a separate form called **Reference Form Start September 2024**. We may need to contact your referee, so please also give their details here. A referee should be, for example, a current or former employer, tutor or someone who knows you well. **A referee should not be related to you or a member of your family. Contact us if you are unsure about this.**

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Address |  |
|  |  |
| Telephone Number |  |
| Email |  |

Section 8: Personal Statement

Your personal statement should be word-processed in Word, and **emailed as an attachment** to [gohigher@liverpool.ac.uk](mailto:gohigher@liverpool.ac.uk) with your application form.

We ask you to do this because, as a student on Go Higher, you will need basic IT skills including word-processing, using attachments and searching the internet for information. By word-processing and sending your personal statement to us by email we can be sure that you have the basic skills needed to get the most from Go Higher. Please ensure to word-process and send your Personal Statement *yourself –* please do not worry if this is not done perfectly it will not affect your application.

*Your Personal Statement should be between 150 and 300 words long and tell us a bit about yourself, your background and interests, and why you have decided to apply to Go Higher.*

*Please also tell us what you expect to gain from it and what in particular appeals to you about the course, your future aims or career plans, and how the course connects to your future plans.*

If we don’t receive your Personal Statement (and reference) we won’t be able to consider your application.

Section 9: Fee category

Please indicate which fee category applies to you:

|  |  |
| --- | --- |
| Full Fees |  |
| In receipt of a means tested benefit (currently Jobseekers Allowance, Working Tax Credit, Income Support, Housing Benefit, State Pensions Credit, Income Related Employment Support Allowance |  |

Section 10: Publicity

How did you hear about the Go Higher course? Please tick all that apply.

|  |  |  |  |
| --- | --- | --- | --- |
| Go Higher leaflet |  | Open Day at the University |  |
| Go Higher Blog |  | Friend / relative |  |
| A current/former Go Higher student |  | Careers Advisor |  |
| Adult Learning Advisor / tutor |  | Return to Learn event |  |
| Advert in ‘All About Family’ |  | Facebook |  |
| Google (online advert) |  | University of Liverpool study with Liverpool webpages |  |
| University of Liverpool Go Higher webpage |  |  |  |
| Other (please specify) |  |  |  |

Section 11: Declaration

Where applicable please email the following documents with this application. (Please tick as appropriate).

|  |  |
| --- | --- |
| Copies of English Language Certificates |  |
| Reference/Recommendation letter |  |
| Other relevant items (please specify) |  |

I certify that the information contained within this application is true and accurate to the best of my knowledge.

Section 12: Terms and Conditions

|  |
| --- |
| Applicants should be aware that when they sign the application form they are specifically agreeing to the following:   * that the information contained within the application is true and accurate to the best of their knowledge; * that the University will process personal data contained in the application form, or other data which the University may obtain from the applicant or other sources. Applicants agree to the processing of such data for any purpose connected with their studies or their health, welfare and safety, or for any other legitimate reason; * that the University will process personal data contained in the application form, or other data which the University may obtain from the applicant or other sources. Applicants agree to the processing of such data for any purpose connected with their studies or their health, welfare and safety, or for any other legitimate reason; * that the University will require any student who has previously studied at the University of Liverpool and who left with an unpaid debt to make arrangements for the repayment of that debt before they can be accepted onto a programme; * that if the University suspects that an applicant has provided false or misleading information, it will carry out an investigation to determine whether these suspicions are justified, and reserves the right to record an unsuccessful decision or withdraw any offer that might already have been made. The University may also refuse to accept a subsequent application from students who have provided false or misleading information in the past; * that occasionally, for reasons beyond its control the University may be unable to run a programme that has been advertised for any given academic year. Where this occurs and there are applicants who have applied and/or been made an offer for that programme, the university will make every effort to provide an alternative programme to these applicants, but this may not always be possible. The University cannot be liable for any loss that may occur to individual applicants as a result of programmes being withdrawn. |
| I confirm that I have read and accept the University of Liverpool's Terms and Conditions |

|  |  |
| --- | --- |
| Signature of Applicant (a printed signature is sufficient) |  |
| Date |  |

Please complete and email your application form with any other documents to us at [gohigher@liverpool.ac.uk](mailto:gohigher@liverpool.ac.uk)

**What happens next?**

We will contact you within 3 weeks of receipt of your application form.  If you have not heard from us within 3 weeks of submitting your applicationyou should contact the Go Higher office on 0151 794 1433 or [gohigher@liverpool.ac.uk](mailto:gohigher@liverpool.ac.uk). Please let us know in the box below if there are any dates where you would be unable to attend an interview. Please see the Guidance Notes for more information.

**Queries**

If you have any queries about the application or the process then please contact Go Higher by email [gohigher@liverpool.ac.uk](mailto:gohigher@liverpool.ac.uk) or 0808 100 6060/0151 794 1433

Final closing date is25th July at 12noon. You are encouraged to apply early.

Please reply by 14th December 2023 for interviews in January/February 2024 and by 7th March 2024 for interviews in April and May 2024.

**Equal Opportunities Monitoring**

In order for us to monitor equal opportunities, we would appreciate it if you could provide the following information.

**Ethnic Origin**

Please tick the option which you feel best describes your ethnic origin.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 10 | White - British |  | 34 | Chinese |  |
| 10 | White – Irish |  | 39 | Other Asian Background |  |
| 10 | White – Scottish |  | 41 | Mixed – White and Black Caribbean |  |
| 10 | Irish Traveller |  | 42 | Mixed – White and Black African |  |
| 10 | Other White background |  | 43 | Mixed – White and Asian |  |
| 21 | Black or Black British – Caribbean |  | 49 | Other Mixed background |  |
| 22 | Black or Black British – African |  | 50 | Other Ethnic background |  |
| 29 | Other Black background |  | 90 | Not known |  |
| 31 | Asian or Asian British – Indian |  | 98 | Prefer not to say |  |
| 32 | Asian or Asian British – Pakistani |  |  |  |  |
| 33 | Asian or Asian British - Bangladeshi |  |  |  |  |

If you have used the code for ‘Other Black’, ‘Other Asian’, ‘Other Mixed, or ‘Other Ethnic Background’, please describe your ethnic origin in your own words:

|  |
| --- |
|  |

**Disability**

In Section 4 of the application form we have asked you if you have any disability. This is in order that we can provide the best available support. For planning purposes, we would appreciate it if you could identify the most appropriate description of your disability.

|  |  |  |
| --- | --- | --- |
| A | No disability |  |
| B | You have a social/communication impairment such as Asperger's syndrome/other autistic  spectrum disorder |  |
| C | You are blind or have a serious visual impairment uncorrected by glasses |  |
| D | You are deaf or have a serious hearing impairment |  |
| E | You have a long-standing illness or health condition such as cancer, HIV, diabetes, chronic  heart disease, or epilepsy |  |
| F | You have a mental health condition, such as depression, schizophrenia or anxiety disorder |  |
| G | You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D |  |
| H | You have physical impairment or mobility issues, such as difficulty using your arms or using a  wheelchair or crutches |  |
| I | You have a disability, impairment or medical condition that is not listed above |  |
| J | You have two or more impairments and/or disabling medical conditions |  |

If you would like to discuss support, access and facilities for disabled people, please contact

Disability Advice and Guidance:

Telephone: +44(0)151 795 1000

Email: disteam@liverpool.ac.uk

Or, *visit* [*https://www.liverpool.ac.uk/studentsupport/disabled-students/*](https://www.liverpool.ac.uk/studentsupport/disabled-students/)