

Setting up a payment plan- Accommodation Fees

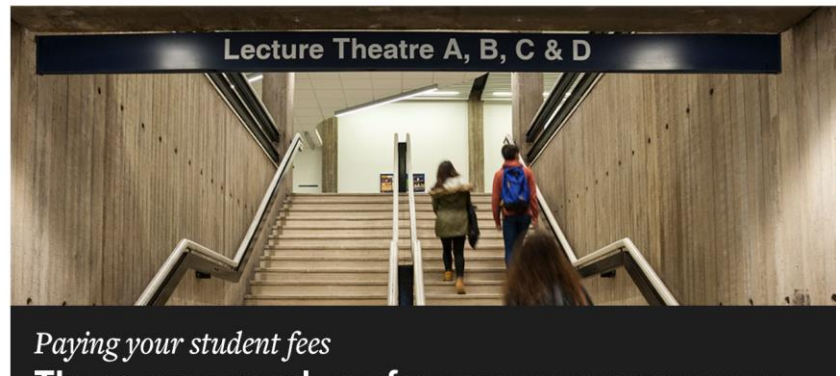
- 1) Please visit www.liv.ac.uk/feespayment

Paying Student Fees

Paying Student Fees

Tuition fees
Accommodation fees
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University home > Paying Student Fees



- 2) Choose the relevant 'fees' tab on the left-hand side.
N.B. Other Fees can be selected for any Accommodation Fines, Repayment of Access to Learning Funds, Return of Stipends, or Other. If you are paying a library fine, please pay via your library account.

- 3) Please choose the 'paying accommodation full fees' tab or the Read More option as below.

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Paying your accommodation fees

What would you like to pay?

Paying your booking fee

If you have accepted University accommodation you are required to pay a booking fee (deposit).

[Read more](#)

Paying your accommodation fees

There are a number of ways you can pay your accommodation fees.

[Read more](#)

4) Select the 'payment by instalments' tab or the Read More option

Paying Student Fees

Paying Student Fees

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Tuition fees

Accommodation fees

- Paying a booking fee
- Paying accommodation full fees
- Payment by instalments**
- External sponsorship

Other Fees

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Paying your accommodation fees

There are a number of ways you can pay your fees.accommodation fees.

Pay in full

You can pay your full accommodation fees in a single payment online with a debit or credit card.

[Read more](#)

Pay in instalments

You can spread the cost of your accommodation by paying in instalments.

[Read more](#)

Paid by a sponsor

Important information if your accommodation fees are to be paid by an external sponsor.

[Read more](#)

5) The instalment plan option appears in the table on this page. Advice may differ depending upon the time of year. **Please be advised that only students with a 52-week contract are eligible for a 4-instalment plan.** All other students are eligible only for 3 instalments. To enter the online payment system, please choose the 'pay by instalments' button.

Paying Student Fees

University home > **Paying Student Fees** > Accommodation fees > **Paying accommodation full fees** > Payment by instalments

Tuition fees

Accommodation fees

- Paying a booking fee
- Paying accommodation full fees
- Payment by instalments**
- External sponsorship

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Payment of Accommodation Fees in instalments

You may pay your accommodation fees in equal instalments by either debit/credit card or direct debit*. This option is not available if the amount due is £300 or less or if you are in accommodation for less than 36 weeks.

PLEASE NOTE: It is now too late for us to collect the first instalment by direct debit.

Instead you now need to:

- set up an instalment plan by direct debit or recurring card payment
- and make an immediate payment for the first instalment using a debit or credit card.


You can do all of this on the link below

The table below outlines the instalment details.

	Date due
1st	10th October 2019- by immediate payment only
2nd	10 January 2020- by instalment plan only
3rd	14 April 2020- by instalment plan only
4th**	10 July 2020- by instalment plan only

[Pay by instalments](#)

- 6) Log in to the online payment system using the Student ID number and DOB.

 UNIVERSITY OF LIVERPOOL

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Online Fee Payments

Payment Login Details

Your Student ID number is printed on the front of your student card.
If you have any queries about making payments, you can contact us in the following ways:
Email: feeseng@liv.ac.uk
Phone: 0151 794 6777 - Monday to Friday between the hours of 9.00am and 5.00pm. Except Wednesday when the hours are 10.00am - 5.00pm

Tuition Fee Payments

Student ID *

Date of Birth *

Terms & Conditions

Please tick the following box to confirm that you have read and accept the [University's Terms and Conditions](#)

I accept the Terms and Conditions *

[Continue »](#)

- 7) Please select the 3-part instalment plan option, and choose either Recurring Card Payment agreement or Direct Debit agreement.

N.B. The payment amount field cannot be amended from 0.00; once submitted the Fees Office will send correspondence confirming the dates and amounts of the instalment plan collections.

Select Payment Option(s)

Please Note

Instalment plans are set up for a nil amount. However, you will be advised of the amounts of each instalment prior to collecting money from your bank account.

Accommodation Fee Payments

Student ID: [REDACTED]

Accommodation Instalment Plan - 3 Instalments

Payment Amount:

£ 0.00

Payment Method:

Recurring Card Payment

Accommodation Instalment Plan - 4 Instalments

Accommodation Immediate Payment

Continue »



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8) If an instalment has been missed or is overdue, or if a payment plan is submitted on or after a collection date, we can no longer collect that instalment- manual payment can be made by also selecting the 'accommodation immediate payment' option and entering the amount.

9) Select the academic year from the drop down list.

Online Fee Payments

Academic Year

Academic Year

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10) The system will ask you to confirm the details of the payment, then input the card details and contact details of the payer.

11) An automated email will be sent to confirm receipt of transaction. A payment reference also be provided and the payer will receive either a Recurring Card Payment notification or a Direct Debit confirmation letter from the Fees Office to confirm the instalment plan.